INTERNATIONAL NORTH PACIFIC FISHERIES COMMISSION
First Meeting
Washington, D. C. - February 1, 1954

RULES OF PROCEDURE
# TABLE OF RULES

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Representation</td>
<td>1 - 2</td>
</tr>
<tr>
<td>Meetings</td>
<td>3 - 8</td>
</tr>
<tr>
<td>Voting</td>
<td>9 - 12</td>
</tr>
<tr>
<td>Officers</td>
<td>13 - 18</td>
</tr>
<tr>
<td>Committees</td>
<td>19</td>
</tr>
<tr>
<td>Financial Matters</td>
<td>20 - 21</td>
</tr>
<tr>
<td>Agenda</td>
<td>22</td>
</tr>
<tr>
<td>National Section Correspondent</td>
<td>23</td>
</tr>
<tr>
<td>Official Languages</td>
<td>24</td>
</tr>
<tr>
<td>Reports</td>
<td>25</td>
</tr>
<tr>
<td>Amendments to Rules</td>
<td>26</td>
</tr>
</tbody>
</table>
REPRESENTATION

Rule 1

The Commission established pursuant to the terms of the International Convention for the High Seas Fisheries of the North Pacific Ocean signed at Tokyo on May 9, 1952, hereinafter referred to as "the Convention", is composed of three national sections each consisting of not more than four members appointed by the governments of the three respective Contracting Parties (hereinafter referred to as Commissioners). Each national section shall promptly inform the Secretary of the Commission of any change in its membership and the name of the Commissioner designated as its correspondent under Rule 22.

Rule 2

When an Advisory Committee is established by any Contracting Party as provided in Article II Section 8 of the Convention, the national section of such Contracting Party shall promptly notify the Secretary of the Commission of the membership of such Advisory Committee and thereafter of any change in its membership.

MEETINGS

Rule 3

The Commission shall hold a regular annual meeting at such time and place as may be agreed upon by the Commission, but such meeting shall be not less than two weeks prior to
the expiration of the term of office of the existing officers
of the Commission. Any other meetings of the Commission
shall be called by the Chairman upon request of a majority of
the national sections at such time and place as the Commis-
sion may determine.

Rule 4

At all meetings of the Commission, including those in
camera, each national section shall be entitled to be accom-
panied by an interpreter or interpreters.

Rule 5

Each Advisory Committee shall be entitled to attend all
sessions of the Commission except those held in camera, but
its members shall not be entitled to vote.

Rule 6

At any meeting of the Commission each national section
shall be entitled to be accompanied by such experts and
advisers as it may select, a list of whom shall be submitted
at or before the commencement of such meeting, provided,
always, that no expert or adviser shall attend sessions of
the Commission held in camera unless invited by the Commis-
sion.
Rule 7

The Commission may from time to time determine what additional persons may be invited or permitted to attend any meeting as guests or observers.

Rule 8

No person other than a Commissioner, shall be entitled to address the Commission except upon permission by the Chairman and subject to the objection of any Commissioner.

VOTING

Rule 9

Each national section shall have one vote which may be cast by any Commissioner from such national section.

Rule 10

Decisions of the Commission shall be made only by a unanimous vote of the three national sections, except that decisions pursuant to Article III, Section 1 (c) (ii) shall be made by a unanimous vote of the two national sections concerned. Votes shall be taken by voice vote, by show of hands, by roll call, or by ballot, as in the opinion of the Chairman appears to be most suitable.

Rule 11

Whenever a measure is presented to a meeting of the Commission which comes within the terms of the proviso contained in Article III, Section 1 (c) (ii) the non-partici-
pating national section shall be entitled to take part in the meeting but not in the decision or recommendation with reference to such measure.

Rule 12

Between meetings of the Commission, votes may be taken by mail or other means of communication. Such votes shall be transmitted to the Chairman of the Commission by the correspondent of each national section.

OFFICERS

Rule 13

At its annual meeting the Commission shall select from different national sections a Chairman, Vice Chairman and Secretary, who shall hold office for a period of one year, which period shall commence on February 1 of each year. Selection of a Chairman, Vice Chairman and Secretary from the national sections shall be made in such manner as will permit each national section, in turn, to be represented in those offices.

DUTIES OF CHAIRMAN

Rule 14

The powers and duties of the Chairman shall be:

(a) To call annual and other meetings in accordance with the provisions of Rule 3;
(b) To preside at all meetings of the Commission;

(c) To decide all questions of order raised at the meetings of the Commission, subject to the right of any national section to request that any ruling by the Chairman be submitted to the Commission for decision by vote;

(d) To call for votes and to announce the result of the vote to the Commission;

(e) To determine after consultation with the three national sections and the Executive Director provisional agenda for any Commission meeting so that the Executive Director may transmit the provisional agenda to all Contracting Parties and Commissioners not less than 60 days in advance of the meeting;

(f) To sign on behalf of the Commission a report of the proceedings of each annual or other meeting of the Commission, for transmittal to the Contracting Parties, Commissioners and others concerned;

(g) Generally, to make such decisions and give such directions to the Executive Director, especially in intervals between meetings of the Commission, as may appear to be desirable to carry out the business of the Commission efficiently and in accordance with its decisions; and

(h) To take such other actions on behalf of the Commission as may be assigned by decision of the Commission.
DUTIES OF VICE CHAIRMAN

Rule 15
If the office of Chairman shall become vacant, or if the Chairman is unable to act, the duties of the Chairman shall be performed by the Vice Chairman until the Chairman is able to act or until a successor is selected as provided by Rule 17. Such assumption of the duties of the Chairman by the Vice Chairman shall not affect the rotation of offices in the succeeding year.

DUTIES OF SECRETARY

Rule 16
The duties of the Secretary shall be:
(a) To sign on behalf of the Commission official communications to the Contracting Parties;
(b) To receive and transmit to the national sections communications from the Contracting Parties as required;
(c) To keep the records of Commission meetings and to prepare the draft of the report referred to in Rule 14 (f);
(d) To prepare minutes of all Commission meetings and promptly transmit to the national sections copies thereof;
(e) To maintain official files of the Commission and records of actions taken;
(f) To conduct correspondence on behalf of the Commission; and

(g) To perform such other duties as are set forth in these Rules or as may be assigned by decision of the Commission.

Rule 17

In the event that any office shall become vacant other than by expiration of the term of such office, the vacancy shall be filled for the remainder of such term by a Commissioner to be selected by the Commission from the same national section as the former occupant of such office.

EXECUTIVE DIRECTOR

Rule 18

The Commission may appoint an Executive Director who shall have the following powers and duties:

(a) The Executive Director shall employ such staff as shall be designated by the Commission. Subject to the general supervision of the Commission, he shall have full power and authority over the staff. He shall be responsible to the Commission for the management of its office. He shall be responsible for all monies received by the Commission and shall receive and disburse the same in compliance with the financial regulations and directions of the Commission.
(b) He shall make all necessary arrangements for the meetings of the Commission and its Committees. He shall, after consultation with the Chairman, prepare annual budget estimates and transmit them to the Commissioners at least 60 days in advance of the meeting at which they are to be considered.

(c) He shall assist the officers of the Commission in the performance of their duties when requested, and shall perform such other functions as may be assigned to him by the Commission or by the Chairman.

The Commission shall fix the tenure, rate of renumeration, and traveling expenses for the Executive Director and members of the staff, and may adopt such staff regulations as are considered desirable.

COMMITTEES

Rule 19

1. Standing Committees. There shall be two standing committees:

(a) Committee on Finance and Administration, which shall consist of one Commissioner from each national section and one advisor or expert selected by each national section. Its functions shall be to investigate matters of finance and administration and such other matters as may be referred to it
by the Commission and to submit reports and recommendations to the Commission concerning such matters.

(b) Committee on Biology and Research, which shall consist of one Commissioner from each national section and two experts selected by each national section. Its functions shall be to investigate matters of biology and research and such other matters as may be referred to it by the Commission and to submit reports and recommendations to the Commission concerning such matters.

2. **Ad hoc Committees.** The Commission may from time to time establish such temporary committees as it may desire.

3. **Selection of Membership.** Each national section shall select its representatives upon each committee and may change such selection from time to time.

**FINANCIAL MATTERS**

**Rule 20**

The Commission may adopt, and from time to time may amend, financial regulations necessary to the conduct of its fiscal affairs.

**Rule 21**

The annual budget shall be adopted by the Commission and submitted to the Contracting Parties in accordance with the financial regulations.
AGENDA

Rule 22
No subject matter which involves amendment of the Rules of Procedure, Financial Regulations, decisions or recommendations under Article III, Section 1 (a), (b) and (c) of the Convention shall be the subject of a decision by the Commission, unless the subject matter has been included in the provisional agenda which has been circulated through the Executive Director to the Commissioners at least 60 days in advance of the meeting at which the matter is to be discussed.

NATIONAL SECTION CORRESPONDENT

Rule 23
Each national section shall designate one of its members who shall have primary responsibility for correspondence on behalf of his national section during the periods between meetings. Designation of such correspondent shall not preclude correspondence with other Commissioners as the need arises.

OFFICIAL LANGUAGES

Rule 24
The official languages of the Commission shall be English and Japanese. Proposals and data may be submitted to the Commission in either language.
REPORTS

Rule 25

The Commission shall publish, following its regular annual meeting, a report of its meetings and activities during the preceding year and shall publish such other reports from time to time as it may deem desirable.

AMENDMENTS TO RULES

Rule 26

These Rules of Procedure may be amended from time to time, provided such amendment is not inconsistent with the provisions of the Convention.
三条委員会は、委員が合意する時期及び場所において定かに通知しなければならない。例年次会議を開くものとする。但し、その会議は、委員全員の出席の要請に従い、委員会が決定する時期及び場所における委員会の総会及び総会の要旨をもって開かねばならない。委員会の他の如くなる会議も、国際委員会に於て定められた不直に従って行なはらねばならない。
当四条
各別委員便は、秘書会を含めて委員会のすべての会議に出席することができる。しかし、専門家はその外に如何なる人を異議又はオブザーバーとして会議に出席するよう招請し父は許可するかを随時決定することが出来るとする。

当三条
委員会はその外に如何なる人を異議又はオブザーバーとして会議に出席することが出来ない。当該異議委員便の会合において発言することは出来ない。

掲名投票のうち各小委員長が最も適当と認めるものに協力行うものとする。
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(f) 会員会の公式文書及び本会の執行委員が執務した所の記録

(g) この規則に定められているか否かは、会員会の決定により

方十七条 会員会の閉鎖の時、取締役の地位は任期の満了によりその地位を失ったものとし、新会員会がその地位の前位者と同一の期間のうちの期間その地位に着くものとする。
当九条

第1項 小委員会。

次の二つの常設小委員会を設置するものとする。

(a) 財政運営小委員会

この小委員会は、財務及び運営の責任、報告の提出、作成するものとする。この小委員会の責任は、財務及び運営に関する事項及び委員会の報告によるものである。

(b) 生物学調査小委員会

この小委員会は、各研究機関の委員会が行われることである。これらの事項については委員会に報告及び報告に関する事項及び委員会の報告によるものである。
３、経理の適正化

資格査定の適正は、それぞれの小委員会における代替が
適定するものとし、退職これに変更することができる。

財政事項

オ条　委員会は、その財政事項を適正するに必要な財政
規則を採択し、及び隨時これを改正することが可能である。

オ条　委員会は、前年度の財政年度末に委員会が採択するものとし、財政
規則に従って総括報告に提出しなければならない。

オ条　委員会の決定の対象としてはならない。

オ条　委員会の公庁は、前記のいずれかの出願に際してが必要
するものを妨げるものではない。

オ条　委員会の公庁は、前記のいずれかの出願に際しての出願
及び必要は、前記のいずれかの出願に際しての出願
をなすことができる。