INTERNATIONAL NORTH PACIFIC FISHERIES COMMISSION
First Meeting
Washington, D. C. - February 1, 1954

SUMMARY MINUTES
FIRST MEETING
STANDING COMMITTEE ON FINANCE AND ADMINISTRATION
(February 8, 1954 - 9:30 a.m.)
The Committee on Finance and Administration met at 9:30 a.m., February 8, 1954, and elected Mr. Farley of the United States as Chairman.

The Chairman referred to the Summary Minutes of the Fourth Executive Session (ES/4) with respect to the functions of the Committee on Finance and Administration and proposed that there first be a general discussion of the Commission's budget.

The Japanese Delegation raised a question with regard to the fiscal year to be adopted by the Commission and the total amount needed for one fiscal year, and stated that it desired to have the same fiscal year as that observed in Japan, April 1–March 31, but would not insist on that, appreciating the position of the United States Delegation. Following some discussion of the fiscal years observed in the several countries, the Canadian Delegation explained how this problem is handled in other commissions, pointing out that the Northwest Atlantic Commission has a fiscal year from July 1 through June 30, but that the Halibut and Salmon Commissions have no precise fiscal year, these organizations spending the money contributed by the United States during the United States fiscal year (July 1–June 30) and the money contributed by Canada during the Canadian fiscal year (April 1–March 31). It was agreed that for the time being the Commission's fiscal year would be from July 1 through June 30, with the understanding that, if problems developed, this might be reconsidered.

On the Canadian Delegation's suggestion, it was agreed to consider the budget needs of the Commission for a full fiscal year before considering an interim budget for the remainder of fiscal 1954. The Canadian Delegation suggested that a sum of $45,000 should be adequate for the first twelve-month period and that each National Section's share would then be $15,000, which, it was felt, would not be too burdensome. The United States Delegation stated that the United States was thinking in terms of a $60,000 initial budget, considering the caliber of the staff required and the scope of operations, based on the experience of other commissions.

The Japanese Delegation had discussed the problem with its Government prior to its departure from Japan, and felt that $30,000 would be adequate, or $10,000 for each National Section. The Japanese Delegation indicated, however, that the Japanese Government was not committed to that figure.
Mr. Farley indicated that a $30,000 budget probably was not adequate, considering the probable size of the permanent staff and the number of meetings to be attended, and suggested that the budget for the fiscal year be fixed at $36,000. The Japanese Delegation agreed to refer this proposal by telegram to its Government for a decision.

The Committee agreed tentatively on a budget of $36,000 for the first twelve-month period, subject to the concurrence of the Japanese Government.

At the request of the Japanese Delegation, the Committee turned next to a breakdown of the $36,000 budget. With regard to a permanent staff, the Japanese Delegation expressed the view that the first Executive Director should be appointed from the United States or Canada, and the Assistant to the Executive Director from Japan. The Canadian Delegation referred to the fact that the Executive Directors of the Halibut Commission and the Sockeye Salmon Commission each receives a salary of $9,000 annually, and that a comparable position with the North Pacific Commission will be a bigger job. The Japanese Delegation estimated that the salary for an Assistant to the Executive Director should be $6,000 per annum, but would depend on whether the individual engaged was single or married and whether or not he would be subject to the Canadian income tax.

The annual salary of a bilingual secretary was estimated by the Committee at $3,600, and the Committee agreed that a contingency fund of $1,500 should be provided for translators and other special personnel for Commission meetings.

At this point Mr. Bates entered the meeting, and the Chairman requested his advice with regard to the number of meetings to be held during the fiscal year and the places of such meetings, as a basis for budgetary estimates. Mr. Bates stated that the Commission's meeting dates had not yet been determined, but that the recommendation of the Committee on Organization contemplated a Fall meeting in Vancouver, British Columbia.

The Committee was recessed at 12:20 p.m. to meet again at 2:00 p.m.

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