The Summary Minutes of the Eighth Plenary Session are further amended by the Technical Secretary as follows:

Page 3, para. 5, line 1:  delete the words "and Chairman".

Page 3, para. 5, line 2:  delete the word "regulations" and substitute the word "recommendations".

Page 4, para. 5, line 1:  delete the word "regulation" and substitute the word "recommendation".

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The Summary Minutes of the Eighth Plenary Session were approved by the Commission on February 12, 1954, with the following amendments:

Page 1, para. 5, line 5: delete the word "Northwest" and substitute the word "North".

Page 3, para. 1: delete the entire paragraph and substitute the following:

"The Commission then examined the budget item by item and adopted it, the Japanese Delegation restating its position with regard to committing its Government."

Page 3, para. 5, line 4: amend the words "Document 28" to read "Document 32".

Page 5, para. 6, line 7: following the words "Sections I (2)" delete "a and b" and substitute "A".

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INTERNATIONAL NORTH PACIFIC FISHERIES COMMISSION
First Meeting
Washington, D. C. - February 1, 1954

SUMMARY MINUTES
EIGHTH PLENARY SESSION
(February 11, 1954 - 2:40 p.m.)
The Chairman called the meeting to order at 2:40 p.m. and asked Mr. Farley, Chairman of the Standing Committee on Finance and Administration, to present that Committee's report on the budget. Mr. Farley prefaced his presentation of the budget by making the following points: 1) that the Committee had been informed that the Japanese Government questioned the need for a budget of the size proposed, and 2) that it was understood that adoption of the budget did not commit any of the Contracting Parties.

The Chairman then asked the Japanese Delegation whether or not it cared to comment.

The Japanese Delegation explained that it had requested instructions from its Government with regard to the proposed budget and regretted to inform the Commission that the reply which it had received did not provide it with information which would enable it to commit the Japanese Government at this time.

Mr. Farley then presented the budget, commenting on the individual items.

"GENERAL"

With the exception of travel, the amounts budgeted for the items under the general heading "Expenses" were arrived at after consideration of the experience of the International Commission for the Northwest Atlantic Fisheries, and the special needs of the Northwest Pacific Commission.

"EXECUTIVE DIRECTOR" - $7,500

The amount is proposed as the salary for a temporary officer. It occurred to the Committee that it might be difficult to find a qualified person who would accept employment on a permanent basis for this salary. The Commission may wish to give some consideration to this possibility.

"TRANSLATORS AND OTHER TEMPORARY PERSONNEL" - $2,000

The amount was budgeted to provide for the hiring of translating help for the annual meeting and such additional clerical help as might be required from time to time. As the Commission grows, consideration will have to be given to the need for additional permanent clerical personnel.
"TRAVEL - - - - - - - - - - - - - - - - - $5,000

The amount budgeted provides for attendance by the Executive Director and his assistant at the meeting of the Standing Committee on Biology and Research in Tokyo, as well as for some travel in the United States and Canada and to Alaska and the Bering Sea area.

"COMMUNICATIONS - - - - - - - - - - - - $600

This sum includes postage, all telephone and telegraph charges.

"RENTS AND UTILITIES - - - - - - - - - - - $1,200

This sum provides $100 monthly for heat, light, water, janitor services, etc., and a nominal rental fee.

"OTHER CONTRACTUAL SERVICES - - - - - - - - - $3,500

The amount is budgeted primarily to provide for printing of the annual report which, it appeared to the Committee, ought to appear in both the English and Japanese languages.

"SUPPLIES - - - - - - - - - - - - - - - - - $900

The amount budgeted provides for office supplies such as stationery, pencils, etc.

"EQUIPMENT - - - - - - - - - - - - - - - - - $2,000

The amount budgeted provides for such items as typewriters, file cases, adding machines, mimeograph machines, safe, but does not include office furniture. It is possible that all of the equipment provided for may not be required to be purchased during the first year.

"COST OF ANNUAL MEETING - - - - - - - - - $600

The amount budgeted for this item is smaller than might be expected, it being the thought of the Committee that a meeting at headquarters would not require the hiring of meeting places, and that some clerical help and additional typewriters and mimeograph machines which might be required, could be obtained at a nominal cost from the University."
The Commission then examined the budget item by item and adopted it with little comment.

Mr. Farley continued his report by presenting to the Commission the Committee's recommendation that the budget for joint administrative expenses of the Commission for the fiscal year in question be shared equally by the three Parties.

He also pointed out that the Committee, having in mind the requirements of Regulation 5.3 of the Financial Regulations, and taking note of the fact that the Secretary was absent from the meeting, thought it desirable that the submission of the budget adopted by the Commission to the Contracting Parties be done by the Chairman.

The Committee would therefore recommend to the Commission that it authorize the Chairman, pursuant to Rule 14 (b) of the Rules of Procedure, to communicate with the Contracting Parties with respect to the Commission's first budget.

The Commission and Chairman adopted both of these regulations. Thus the budget for the fiscal year ending June 30, 1955, as adopted by the Commission, totals $33,000 as itemized in Document 28, this budget to be financed by equal contributions from the three Contracting Parties.

The Chairman then pointed out to the Commissioners that it might be necessary, before the end of this meeting, to make some minor adjustment within this total. It might be, for example, that the selection of a temporary Executive Director would make it desirable to make some change in the amount budgeted for this position.

Mr. Farley then informed the Commission that the Committee had considered the question of bonding the Executive Director and was of the opinion that the bond on the Executive Director should be approximately equal to the annual budget. After some discussion, the Commission agreed that, for the first year, the bond on the Executive Director should be $25,000.

Mr. Farley then turned to the question of the time and place of the next annual meeting and presented his Committee's report on this subject:
"The Committee had for consideration a recommendation from the Ad Hoc Committee on Organization, to the effect that the next meeting be held at or reasonably near the headquarters of the Commission at a time to be determined.

"The Committee was inclined to support this recommendation having in mind that either Victoria or Vancouver, in British Columbia would be desirable sites for the meeting, but thought that the selection of a precise location might best be left to the Canadian National Section.

"With regard to the time of the meeting, after considering a number of factors, the Committee agreed that it might best be held during the last week of October, 1954.

"The Committee therefore recommends that the Commission decide to hold its next meeting during the last week of October, 1954, at either Victoria or Vancouver, British Columbia, the precise location being left to the discretion of the Canadian National Section."

The Commission adopted this regulation, agreeing that the next annual meeting will be held at either Victoria or Vancouver, British Columbia, during the last week of October 1954, the exact location being left to the discretion of the Canadian National Section.

The Japanese Delegation inquired as to the possible duration of the meeting. The Chairman suggested that it might be possible to complete the work within a week, it being understood that the Committee on Biology and Research would meet prior to the Commission meeting.

The United States Delegation then offered the following resolution:

"The Commission resolves that the Chairman should discuss with the Auditor General of Canada the possibility of having the Commission's accounts audited at no cost to the Commission."

This resolution was adopted unanimously.
The Chairman then asked that National Section Correspondents be named. Canada named Mr. J. W. Buchanan; the United States, Mr. Edward W. Allen; and Japan, Mr. Ryuji Takeuchi.

The Chairman asked the Commission to consider the question of the list which the Japanese Delegation had submitted of items to be included in reports on conservation measures, which list had been discussed at the Fifth Plenary Session.

Mr. Fujita of the Japanese Delegation reported to the Commission for the group which had met informally, explaining that as a result of informal conversations, the Japanese Delegation had some amendments in its list to offer, these being: 1) that the title to the list be amended to read "Suggested Items to be Included in Reports on Conservation Measures In Force to be Submitted Pursuant to the Provisions of Articles III, VIII and X 2"; and 2) that Section I (1) A be amended to read "name and location of canneries."

The United States Delegation informed the Commission that these changes removed the grounds for the question which it had previously raised with respect to this list and that it would be glad to supply information of the type suggested in the Japanese list, in accordance with the provisions of the Convention.

The Canadian Delegation indicated that it was also prepared to supply the information requested.

The Chairman then asked if any arrangements had been made with regard to the format of the report or the channels through which it would be submitted. After some discussion, it was agreed that the information on the list submitted by the Japanese Delegation which was to be submitted pursuant to Article X 2 of the Convention, that is to say Sections I (2) a and b; II (2); and III (2), would be submitted to the Contracting Parties concerned through the Commission, the information being in the Commission's hands 40 days prior to the opening of the next meeting of the Commission.

The other items on the list were to be referred to the Standing Committee on Biology and Research for further study and report at the next Commission meeting.

The Commission adjourned at 4:15 p.m. to meet at 2:30 p.m., February 12, in its final Plenary Session.