ADMINISTRATIVE REPORT FOR 1961

by Roy I. Jackson
Executive Director

1. PURPOSE OF THE REPORT

This report contains a factual record of actions by the Commission and the activities of its Secretariat for the period beginning with the adjournment of the Seventh Annual Meeting of the Commission on November 11, 1960, and ending on October 1, 1961. The report will subsequently be amended to cover the period ending on October 23, 1961, when the first committee sessions of the Eighth Annual Meeting began.

2. OFFICERS AND STAFF

Officers of the Commission and its standing committees are elected for one-year terms, which begin upon adjournment of an annual meeting and continue until adjournment of the subsequent annual meeting. Representation in each of the offices rotates between Commissioners from the three member countries. Officers of the Commission for the term which began upon adjournment of the 1960 Annual Meeting were: Chairman, Mr. Iwao Fujita of Japan; Vice-Chairman, Mr. Edward W. Allen of the United States; Secretary, Mr. George R. Clark of Canada.

During this period the Chairman of the Standing Committee on Biology and Research has been Mr. James C. Cameron of Canada. The Chairman of the Standing Committee on Finance and Administration was Mr. Arnie J. Suomela of the United States, who resigned from the Commission on June 23, 1961.

Mr. George R. Clark of Canada continued as Chairman of the Ad Hoc Committee on the Protocol and the Ad Hoc Committee on Abstention. These committees do not follow the practice of rotation of chairmanship.

Permanent members of the Commission's Secretariat were the Executive Director, Roy I. Jackson; Assistant Director, Hiroshi Kasahara; Secretary, Lorraine M. Kissack.
3. MEMBERSHIP OF THE NATIONAL SECTIONS

During the period covered by this report the following were members of the various national sections: Canada; George R. Clark, John M. Buchanan, James C. Cameron and Roger T. Hager. Japan; Iwao Fujita, Yoshimitsu Ando, Kenjirō Nishimura (to September 8, 1961), Kenkichi Nakabe (to September 8, 1961), Masayoshi Ito (from September 8, 1961) and Koichiro Kobayashi (from September 8, 1961). The United States; Milton E. Brooding, Edward W. Allen, John H. Clawson, Arnie J. Suomela (to June 23, 1961) and Clarence F. Pautzke (from June 24, 1961).

4. VOTES

The Rules of Procedure of the Commission provide that it may vote by correspondence when it so desires. Decisions made by the Commission in the interval between the 1960 and the 1961 Annual Meetings and the dates on which these decisions were announced or otherwise took effect are as follows:


b. The Commission approved the draft summary minutes of an in camera session which it held, during the course of the Seventh Annual Meeting, on November 11, 1960. Approval was announced in Circular Letter No. 153, dated February 28, 1961.

c. The Commission gave its approval for publication of the following documents and scientific reports:

Scientific papers on herring abstention
Six scientific papers on INPFC research
Annual Report for 1960
Scientific papers on halibut abstention
Canadian and Japanese salmon abstention papers
Japanese and United States salmon abstention papers
"Movement of salmon in the North Pacific Ocean and Bering Sea as determined by tagging, 1956-1958"
"Intraspecific differences in the serum antigens of red salmon demonstrated by immunochemical methods"
"Use of morphological differences in determining the area of origin of red salmon (Oncorhynchus nerka)"

Approval for publication of these reports was announced in Circular Letters No. 162, dated June 28, 1961, and No. 168, dated August 2, 1961.

5. REAFFIRMATION OF CONSERVATION RESOLUTION

At its 1958 Annual Meeting, the Commission adopted a resolution asking the Contracting Parties to give full consideration to the conservation needs of fisheries resources in the area of common concern when preparing regulations for future operations. The text of the resolution is contained in Section 3 of the Minutes of the Third Plenary Session of the 1958 Annual Meeting. This resolution was reaffirmed by the Commission at its 1959 Annual Meeting and again at the Fourth Plenary Session of the Seventh Annual Meeting (1960). The Secretariat drew the reaffirmation of the resolution to the attention of the Contracting Parties in letters dated November 18, 1960.

6. FISCAL MATTERS

a. Accounts and Audit

The report of the Commission's auditors, Peat, Marwick, Mitchell & Company, for the fiscal year ended June 30, 1961, is attached to this report as Appendix I.

Each Contracting Party contributed $16,230, Canadian funds, toward the operating expenses of the Commission, making a total of $48,690 in contributions. In addition, interest earned on the working capital fund, totalling $102.59, was credited to general funds in accordance with Financial Regulation 7.1. Total of funds available was thus $48,792.59. Of this amount, the sum of $3,871.31 was held over into the 1961/62 fiscal period as a reserve for accounts payable, accrued expenses and legal obligations from the 1960/61 fiscal period. On this basis, expenditures totalled $48,792.59 and there was no surplus from the 1960/61 appropriation.

A financial bond in favour of the Commission, in the amount of $25,000, was continued on all permanent staff members. The bond is in the hands of the Deputy Minister of Fisheries for Canada for safekeeping.

b. Working Capital Fund

The Commission has a working capital fund amounting to $5,864.75, Canadian funds, which was established by equal contributions from the three Contracting Parties. No use was made of the working capital fund during the 1960/61 fiscal period.
c. Appropriations - 1961/62

The Commission's budget estimate for the fiscal year beginning July 1, 1961, as approved at the 1960 Annual Meeting was transmitted to all Contracting Parties on November 18, 1960. Acceptance of the Commission's budget estimates was implicit in payment of contributions by all Contracting Parties for the first half of the fiscal year on or after July 1, 1961.

7. REPORTS FROM CONTRACTING PARTIES

In 1961, for the eighth consecutive year, the United States and Canada submitted reports to the Commission as required by Articles III(1)(c)(iii) and X(2) of the Convention. These two Convention articles require Contracting Parties whose nationals continue to fish certain stocks to submit reports on their activities to the Contracting Parties whose nationals are required by the Convention to abstain from fishing the stocks. Article III(1)(c)(iii) requires regular reports on conservation measures adopted from time to time with regard to stocks of fish specified in the Annex to the Convention. Article X(2) of the Convention requires the Contracting Parties concerned to report periodically through the Commission to the Contracting Party which has agreed to abstain from the exploitation of certain stocks of fish on the enforcement conditions for their own conservation measures with respect to such stocks. The report from Canada under these articles was received by the Commission and transmitted to the other Contracting Parties on August 2, 1961. The report from the United States under these articles was received by the Commission and transmitted to the other Contracting Parties on August 15, 1961.

The Executive Director is required to study these reports each year and comment to the Commission on their form and nature. Comments on the form and nature of the reports submitted by Canada and the United States in 1961 under Articles III(1)(c)(iii) and X(2) of the Convention have been prepared and are herewith submitted to the Commission (INPFC Document 464).

8. COMMISSION PUBLICATIONS

Since the end of June, 1961, the Commission has approved the publication, in both Japanese and English, of materials as listed in Item 4(c) of this report. At the present time, the English versions of five of these reports are being printed, and the Japanese version of one report is also in the hands of the printer. The delay in printing of Japanese versions, as compared with the English versions, has two causes. First, time is required to prepare suitable translations for the reports, most of which were originally written in English. Second, for economy in publication, the cuts or plates for the illustrations are used first in the English version and subsequently in the Japanese version. It can also properly be said that the Secretariat does not have the ability to handle this large volume of publication all at
once. The budget estimate being submitted by the Secretariat for 1962/63 contains provision for increased funds to meet the costs of the Commission's increased program of publications.

At its most recent (1960) annual meeting, the Commission embarked on an ambitious program of joint reporting of the results of research on salmon on the high seas. Arrangements were made for the production of six initial, or background, volumes. Four of these chapters or volumes are being prepared by joint reporting teams of scientists from the three countries. The remaining two chapters are being prepared by the Secretariat. Progress in their preparation will be reported by the Committee on Biology and Research. The work has gone ahead in the interval between the Seventh and Eighth Annual Meetings. There has been a reasonable degree of interchange of scientists engaged in these important projects; however, it would be most beneficial to the joint reporting program if movement of scientists in both directions could be accelerated.

Contracts for printing of the Commission's publications in English and Japanese were entered in Tokyo for a one-year period which will end in April, 1962. After the annual meeting the Secretariat will do everything it can to clear up the backlog of publications in both languages.

9. STAFF ACTIVITIES

The Secretariat of the Commission continues to consist of three permanently-employed persons, a Director, Assistant Director and Secretary, and such temporary employees as are required and for whose employment funds are available. In general, the functions of the Secretariat include assisting the Commission at meetings, preparing agendas, budgets, reports and other documents for use at meetings, compiling statistics, preparing the annual report and other reports, and consultations and correspondence with Commissioners, scientists, and government representatives in connection with the research program and other Treaty obligations. The Secretariat acts as a clearing house for the exchange of information, samples, and scientific, technical and administrative information. In the year under review, there has been a very marked increase in the amount of material being published by the Commission. This has greatly increased the work in handling of manuscripts, negotiations with printers, authors, etc., handling of proofs and other activities in connection with the publication of scientific materials.

During the past year, the Secretariat has assembled and/or prepared a draft of the annual report of the Commission for 1960. The English-language version is at present in the hands of the printer. It will not be possible to have the printing completed in time for the Eighth Annual Meeting. Preparation of the Japanese version will follow as closely as possible after printing of the English version.

The Secretariat has compiled, reproduced and distributed a Statistical Yearbook for 1960, containing catch statistics of the important fisheries of
joint interest in the Convention area. Data for the compilation were provided as usual by the statistical agencies of the member countries. Copies of the yearbook were distributed to participants in the annual meeting, and others, by mail in late September.

Early in 1961, the volume entitled "Proceedings of the Seventh Annual Meeting, 1960" was prepared and distributed to persons designated by each national section. The Japanese language version of the 1960 Proceedings is being prepared, with the assistance and cooperation of the Japanese National Section; costs being paid by the Commission. The Proceedings of the Seventh Annual Meeting approach 300 pages, nearly double the size of the proceedings of any previous annual meeting. This increased volume has resulted in a sharp increase in cost of printing, translation, etc.

In addition to the preparation of the Proceedings of the Seventh Annual Meeting, the Secretariat has also prepared supplementary material for inclusion in the proceedings of three other groups. The records of the Ad Hoc Committee on Abstention, the Ad Hoc Committee on the Protocol, and the in camera sessions of the Commission have thus been brought up to date. Japanese versions of these Proceedings have also been up-dated.

Arrangements have been made in Tokyo for what might be called a translation service. In this way, preliminary translations of English documents into Japanese can be made. The translations must be checked and revised by the Secretariat. Even on this basis, the distance between the Commission's headquarters and Tokyo makes supervision and consultation on the work difficult.

The Secretariat notes with some chagrin that only one newsletter has been issued since the last annual meeting. It is intended to prepare and distribute another newsletter prior to the annual meeting--provided that information on research progress is received from all of the cooperating agencies in time.

Members of the Secretariat have done some work on their assigned chapters of the background portion of the joint comprehensive report on salmon distribution, origins and abundance. The Secretariat was assigned an introductory chapter and a chapter on historical statistics. However, the volume of other work has prevented completion of this assignment. It is our intention to distribute drafts early in 1962.

The Director visited Commissioners and others concerned with Commission affairs in Ottawa, Washington and San Francisco on two occasions in the past year. In addition, the Director and Assistant Director spent about three weeks in Japan in late April and early May. Preliminary arrangements for the annual meeting were made, contracts for printing of Japanese and English versions of Commission publications were let and arrangements were made for translations of INPFC materials. A series of discussions was held with members of the Japanese National Section on
the problems of research, exchange of samples, approval of materials for publication, etc.

The Assistant Director attended the annual meeting of the International Commission for the Northwest Atlantic Fisheries in Washington in June as an observer for the Commission. On the same journey, the Assistant Director attended a conference on the economic effects of fishery regulations, which was sponsored by the Food and Agriculture Organization of the United Nations and held in Ottawa during the period from June 12 to 17, 1961.

Frequent visits have been made to the laboratories of the Bureau of Commercial Fisheries and the Fisheries Research Institute in Seattle and the Biological Station of the Fisheries Research Board of Canada at Nanaimo. The Director made a brief trip to the salmon fishing areas in the Strait of Juan de Fuca in company with Mr. Y. Uchimura of the Japanese Fisheries Agency. Arrangements for the trip were made through the courtesy of the Department of Fisheries of Canada and the Biological Station of the Fisheries Research Board of Canada.

Fisheries authorities of the Union of Soviet Socialist Republics were requested to provide information which would fill gaps in statistics of Far-Eastern salmon catches which have been previously supplied to the Commission. The Commission received these data from the U.S.S.R. and also a volume of bio-statistical information on Asian salmon for the year 1960. No response was made to the request for statistical information on the catches of king crab by U.S.S.R. vessels in the eastern Bering Sea. The Commission had directed the Secretariat to make such a request, on the basis that the data were essential to the program of research on king crab being conducted jointly by Japan and the United States in the eastern Bering Sea.

10. DOCUMENTS SUBMITTED WITH THIS REPORT

The following reports and documents are herewith submitted to the Commission with this Administrative Report for 1961. It is recommended that they be received by the Commission and referred to the appropriate committees for consideration and recommendation as to their acceptance.

4. Comments on the form and nature of the reports submitted by Canada and the United States in 1961 under Articles III(1)(c)(iii) and X(2) of the North Pacific Convention (INPFC Document No. 464).